

Applications are invited for the appointment of the following positions on a contractual basis in **eBus Operations** under **Jammu Smart City Limited (JSCL)** to be stationed in Jammu City. The engagement of services will be purely on a contractual basis. Details including Qualification & Experience, Remuneration, mode of engagement and other terms and conditions are given below:

SN	Name of Post	No. of Post	Source/ Mode of Recruitment	Job Purpose	Emoluments (consolidated) and Upper Age Limit	Key Responsibilities	Academic Qualification	Work Experience and Skills & Competencies
1	Manager - eBus Operations	02	Contractual	<ul style="list-style-type: none"> The Manager – eBus Operations will be responsible for overseeing the daily operations of electric buses (eBuses) within Jammu Smart City Ltd. (JSCL), ensuring efficient service delivery, operational excellence, and compliance with government regulations. The role requires strong coordination with service providers, regulatory authorities, and internal stakeholders to optimize eBus performance and enhance passenger experience. The role requires efficient handling of operations, facility management, personnel administration, logistics, and compliance with organizational policies to ensure smooth day-to-day operations. 	<ul style="list-style-type: none"> The consolidated monthly remuneration (inclusive of all allowances, perquisites and taxes) shall be ₹65,000/- per Month Upper Age Limit: 45 years 	<p>1. Operations & Service Management:</p> <ul style="list-style-type: none"> Oversee day-to-day operations of eBus services, ensuring punctuality, safety, and efficiency. Monitor fleet performance, route adherence, and real-time tracking through Intelligent Transport Systems (ITS). Coordinate with bus operators, Digital Guides Service Provider, Digital Ticketing Solutions Provider and depot in-charge to ensure timely vehicle dispatch and schedule adherence. Implement strategies for route optimization, reducing energy consumption, and improving service reliability. <p>2. Fleet & Charging Infrastructure Management:</p> <ul style="list-style-type: none"> Ensure eBuses are properly maintained as per contractual standards. Coordinate with the service provider for preventive and corrective maintenance of vehicles. Supervise the functionality and availability of charging stations to ensure uninterrupted operations. <p>3. Contract & Vendor Management:</p> <ul style="list-style-type: none"> Oversee the performance of the eBus service provider under the Gross Cost Contract (GCC) model. Ensure adherence to Key Performance Indicators (KPIs) as per the contract agreement. Resolve operational disputes and coordinate with vendors for spare parts, servicing, and troubleshooting. <p>4. Revenue & Performance Monitoring:</p> <ul style="list-style-type: none"> Track operational costs, revenue collection, and subsidy calculations. Monitor financial and operational efficiency to ensure cost-effective operations. Prepare reports and analytics on ridership, revenue and overall service performance. <p>5. Stakeholder Coordination:</p> <ul style="list-style-type: none"> Work closely with JSCL authorities, transport departments, and regulatory bodies. Coordinate with technology partners for ITS, ticketing solutions, and data analytics. Engage with the public and media for awareness campaigns and service improvements, if required. 	<ul style="list-style-type: none"> Master's degree in Transport Management, Public Administration, Engineering, Business Management, or related field. 	<ul style="list-style-type: none"> 7+ years of experience in public transport operations, preferably in eBus or sustainable mobility projects. Experience in fleet management, urban transport planning, and vendor coordination. Prior experience in managing contracts under Gross Cost Model (GCC) is a plus. Strong leadership and organizational skills. Knowledge of statutory and legal compliance requirements. Proficiency in MS Office, and administrative software. Excellent communication, negotiation, and interpersonal abilities. Understanding of Intelligent Transport Systems (ITS) and Fleet Management Software. Knowledge of public transport regulations, service planning, and performance monitoring. Proficiency in data analysis, reporting tools, and financial modelling.



Other Terms and Conditions:

- All the recruitment are purely on contract basis on full-time for an initial period of 1 year or till the project period with provision of extension depending upon project requirement and individual performance.
- The Candidate shall be posted in Jammu City and Working Hours will be flexible according to the operational requirement.
- The candidate's service can be terminated by JSCL with 01 Month notice or with remittance of one Month pay in lieu thereof. Further, if a candidate wishes to leave the services of Jammu Smart City Limited, he/she shall have to give one month's notice or remittance of one month's salary in lieu thereof.
- The candidate shall have to give an undertaking that he/she shall abide by the HR Policy of JSCL and other Policies and procedures of the company.
- Candidate shall have to submit a declaration that he/she has not been charged/ convicted by the Hon'ble Court nor dismissed/removed/compulsory retired by way of punishment from the Service of any Public/Private Sector Undertaking or from Government Department and that he/she has not been declared insolvent by any court.
- Candidates applying for contractual posts shall have to submit an affidavit that he/she shall not make any claim for further extension/absorption in JSCL or J&K Government.
- Screening criteria: In case of more applications, apart from above mentioned criteria; screening will be done based on relevant skill set, experience and professional qualifications.
- The selection will be made through a personal interview along with a presentation in a physical manner. The candidate must be physically fit, motivated, dynamic and result oriented and willing to join immediately after selection. No TA & DA will be paid for appearing in the interview. The date of the interview shall be conveyed to the shortlisted candidates by telephone or email. At the time of interview, candidates shall bring Original Certificates of qualifications and experience along with the Passport size photographs, Affidavits, NOC and self-attested photocopies of the certificates; failing to do so may lead to rejection of candidature.
- The experience claimed by the candidate shall be verified by JSCL for authenticity and correctness. In case, it is found that the experience certificate is not verified by the issuing authority and/or is not as per the requisite skill set, the JSCL shall be at the liberty to reject/disqualify/disengage the candidate at any point of time when the discrepancy is brought to the notice of the JSCL. The CEO, JSCL reserves the right to fill up the assignment or even to cancel the whole process of engagement without assigning any reasons thereof.
- Canvassing in any form and bringing any influence, political or otherwise will be treated as a disqualification for the assignment applied for and project reserves the right not to consider such applicants for the selection process.
- Incomplete applications and applications received after the last date (including post delays) will be rejected. No interim correspondence will be entertained.
- The **last date for receipt of application is 22-04-2025 at 5:00 PM**. Interested candidates should submit their resume along with a cover letter highlighting relevant experience to [official email/contact details] before the deadline.
- Application in an envelope superscribed with the post applied for; along with all the self-attested certificates, documents, CV and the Biodata in the below mentioned format should be sent to **the Office of Chief Executive Officer, Jammu Smart City Limited , Bahu Plaza, North Block, 4th Floor, Jammu, J&K – 180012** ; by hand or through post or by sending email at ceo@jammusmartcity.in and copy to gm.fa@jammusmartcity.in; by or before the last date of receipt of application.

*** The person deployed may also be required to work beyond office days / hours for which the person would not be paid extra remuneration. The person may be called on holidays to attend duty by allowing one off day for the same subsequently. The deployed staff should strictly adhere to the calendar of JSCL.*



Use extra sheet to complete the application

BIODATA

Duly self-attested recent
colored passport size
photograph to be pasted

01. Post Applied for in JSCL _____
02. Full Name with Title (e.g- Mr./Mrs./Ms./Dr.)

03. Parentage: _____
04. Date of Birth(DD/MM/YYYY): _____
05. Gender _____
06. Permanent Address _____
07. Corresponding Address _____
08. Mobile No. _____
09. E-mail ID _____
10. Nationality _____
11. Domicile Certificate No. _____

12. Education: (Starting with the position list in reverse order for every qualification)

S.No.	Qualification	Specialization	College/University	Year of Passing

13. Experience: (Starting with the position list in reverse order every employment held since graduation)

S.No.	Employer (Name, Address and Contact Details)	Period (from to) in DD/MM/YYYY Format	Experience in Years/months	Assignment and role	Designation

14. Skills acquired:

S.No.	Skill acquired	Institute/College/University	Level of Expertise

Declaration:

I _____ Parentage _____ R/o _____

solemnly affirms and declares as under:

- a. That I have not been charged/convicted from any court.
- b. That I have not been dismissed/removed/compulsorily retired by way of punishment from any public undertaking or department of Government.
- c. That I have not been declared as insolvent by any court.
- d. That no department inquiry, vigilance case or criminal case is pending against me
- e. That I am not on bail in any case from the court.
- f. That I, undersigned certify that to the best of my knowledge and belief, this application correctly describes me, my qualifications, and my experience. I understand that any willful misstatement describes herein may lead to my disqualification or dismissal if engaged.

(Signature of the candidate)

Name: .
Parentage: .
Address: .
Contact No.: .
Email: .